

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**POLICY No. 505
STUDENTS**

ASSIGNMENT WITHIN DISTRICT

The Board directs that the assignment of students to schools within this District be consistent with the best interests of students and the best use of resources of this District.

Regular Attendance Area

The Board shall determine periodically the elementary school attendance areas of the District and shall expect the students within each District to attend the school so designated. Modifications of established school attendance areas may be necessitated by the opening of a new school; and overcrowded conditions in an existing school or the development of new residential areas that will result in overcrowding conditions at existing schools; or the need to maintain social, economical, or racial balance in an existing school.

One or more of the following considerations shall guide the Board in establishing attendance areas:

1. Utilization of safe walking conditions consistent with Board transportation policy. Where possible, major traffic thoroughfares and natural barriers will be utilized for boundaries.
2. Compatibility with the Carson City School District long-range comprehensive school plans. Where feasible, secondary school attendance areas will incorporate entire elementary and intermediate feeder school communities.
3. Honoring community interest. Where possible, school attendance areas will include entire communities or subdivisions.

Attendance Zone Variances

Attendance zone variances may be granted to permit a student to attend a school other than that designated by the attendance area under the following conditions:

1. The request for variance is submitted to the principal of the receiving school, in writing, by the parent or guardian of the student. The variance request must clearly indicate the reasons for the requested variance.

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2. Acceptable reasons for in-District variances included but are not limited to: (a). child care facilities in the requested zone; (b). desire to remain in current school when a change of residence occurs; (c). serious social, emotional or learning problems, as determined by a competent professional, which make it appear that a child's best interest would be served by enrollment at an alternate school; and (d). needed curriculum offerings which are not available at the regularly assigned school.
3. The principal may also take into consideration space availability, equalization of class load, parental cooperation, the student's history with respect to attitude, attendance, conduct, and academic achievement, as well as administrative reasons as determined by the principals.
4. All in-District variances must be approved by both the principal of the sending school and the principal of the receiving school. A decision must be rendered within five (5) working days after receipt of the parental request. If the request for the variance is denied, specific reasons for the denial must be provided in writing. The decision of the two principals may be appealed to the Superintendent in writing within five (5) working days after receipt of the decision. The Superintendent's decision may be appealed in writing to the Board of School Trustees within five (5) working days after receipt of the decision.

Once granted, a variance remains in effect for the remainder of the academic year, as long as the student continues to meet acceptable standards. A new application will be required for each subsequent year.

Where such an exception has been granted on the request of the parent, the parent shall be responsible for the student's transportation to the school.

Adopted: August 29, 1979

Revised: May 14, 1985

October 9, 2012 - Title Change